



COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF MILITARY AFFAIRS  
**KENTUCKY EMERGENCY MANAGEMENT**  
BOONE NATIONAL GUARD CENTER  
FRANKFORT KY 40601-6168



## **Rapid Needs Assessment (557-Workshop)**

**December 9<sup>th</sup>, 2015**

**Boone County Emergency Management Office  
3000 Conrad Lane  
Burlington, KY 41005**

*Offered by:*

*Kentucky Division of Emergency Management (KYEM)*

### **Course Description:**

Coursework each day will begin at 9:00 am and conclude no later than 5:00 pm. Formerly G250.7-This is an eight (8 Hour) course. The ability of local governments to perform Rapid Needs Assessment accurately and within the first few hours after an incident or emergency is critical to providing a response designed to save lives and support life sustaining actions. In this course, students will learn through training and exercises how to effectively and successfully complete a rapid needs assessment. Participants will also learn the importance of planning, prioritizing, data collection, and analysis.

### **Student Criteria:**

This course is open to all Emergency Management, Rescue, Fire, Emergency Medical, and Law Enforcement personnel or other organizations having responsibility for incident management.

### **Special Notes:**

A MINIMUM # of twenty (20) advance student registrations is REQUIRED and must be received by December 1st, 2015. You are considered accepted as a student in this class upon receipt of your application by this office so you will not receive a letter acknowledging that acceptance. Meals, lodging, and travel arrangements/expenses are the responsibility of the student and will *NOT* be reimbursed by KYEM.

### **Registration:**

Registration application for the course can be completed using the following link:

[www.kyem.ky.gov/training](http://www.kyem.ky.gov/training)

Click on register. It is important that you register using proper name as you want it to appear on your certificate and proper email that your certificate will be sent. Students will be notified via e-mail if the course is cancelled. For these reasons, it is imperative that you provide accurate emails.

### **For more information, contact:**

*Dana Howard – KYEM Area 1&6 Administrative Officer*  
*Office (502) 607-5411; Fax (502) 607-5413*  
[dana.d.howard.nfg@mail.mil](mailto:dana.d.howard.nfg@mail.mil)